

# Structure and Responsibility

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## STRUCTURE AND RESPONSIBILITY (4.4.1)

# Structure and Responsibility (cont.)

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The basic issue that needs to be addressed in the Structure and Responsibility section of the standard is

**“WHO DOES WHAT?”**

# Structure and Responsibility (cont.)

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Three specific tasks must be addressed:

A. Responsibilities of each individual and unit within the organization must be defined and documented with respect to the EMS.

# Structure and Responsibility (cont.)

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Three specific tasks must be addressed:  
(cont.)

B. Adequate resources must be provided to implement and maintain the EMS.

C. Management representative must be appointed to ensure conformance and continual improvement.

# Structure and Responsibility (cont.)

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Everyone's role with respect to the EMS must be documented and communicated -- In other words every member of the organization must recognize and understand their role.

# Structure and Responsibility (cont.)

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Top management must commit the resources necessary to support the EMS:

- manpower,
- special skills,
- technology, and
- financial

# Structure and Responsibility (cont.)

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The appointed management representative must have the responsibility and necessary authority to perform the following:

- establish ISO 14001 requirements,
  - review implementation
  - determine operational conformance with ISO 14001, and
  - report to top management on conformance and continual improvement .
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